



# Missile Defense Agency **FEDERAL CAREERS**



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[HTTPS://CAREERS.MDA.MIL](https://careers.mda.mil)

**USAJOBS is the official jobsite for the Federal government. You can use USAJOBS to find available MDA jobs, narrow your results, and set up e-mail alerts!**

***Career opportunities at MDA include:***

Acquisition Management	Cyber Security	Mathematics
Budget/Financial Analysis	Engineering	Operations Research
Computer Science	Human Resources	Physical Sciences
Contracts Management	Logistics Management	Program Management

**USAJOBS**  
WORKING FOR AMERICA

Once you set up a FREE account with USAJOBS.gov, you can post or build up to five versions of your resume. This gives you the flexibility to apply for different positions and align your resume with each job announcement.

### STEP 1: CREATE AN ACCOUNT

1. Go to <https://www.usajobs.gov/>.
2. Select **Create Profile** located beneath Find your fit in the Federal Government.
3. Enter and confirm your e-mail address.
4. Create a username following the guidelines listed below the Username field. Review the Terms and Conditions and select **Create Account**.
5. A personalized link will be sent to your e-mail. Select the personalized link to continue creating your USAJOBS account.
6. Enter your information in the applicable sections and create a password following the guidelines listed below the Password field.
7. Select and provide answers for 3 Security Questions, then select **Activate Account**. You will be redirected to the Sign in page.
8. Enter your username or e-mail and password and select Sign In.
9. Select **Complete Profile** and populate all required fields in the Contact, Eligibility, Demographics and Preferences sections and select **Save** after entering information in each section.
10. Select **Documents** on the left hand side.
11. Select **Upload or build resume** to upload or build up to 5 different resumes.



### STEP 2: SEARCH FOR JOBS

1. Select **Search** at the top of the screen.
2. Enter keywords, such as, Missile Defense Agency, or MDA and Location (MDA locations: Colorado Springs, CO; Dahlgren, VA; Fort Belvoir, VA; and Redstone Arsenal, AL).

### STEP 3: APPLY FOR JOBS

Follow the instructions in the How to Apply section of each job announcement.

### STEP 4: MANAGE YOUR CAREER

Log into your account to check the status of your MDA job application.

You can create customized job alerts and e-mail notifications to ensure you don't miss an opportunity to apply for your ideal MDA job. The USAJOBS Help section to review tutorials, FAQs, and job search tips to optimize your USAJOBS experience.

Use the USAJOBS mobile app to find job on-the-go on your Apple (USAJOBS.gov) and Android (USAJOBS Notification) mobile devices.

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*Missile Defense Agency is an Equal Opportunity Employer.  
United States Citizenship is required.*