

**Missile Defense Agency (MDA) Privacy Impact Assessment (PIA)  
Command Information Management System (CIMS)**

**Type of collection:** \_\_\_ Paper  **Electronic**  
**National Security System:** \_\_\_ Yes  **No**  
**Contains PII:**  **Yes** \_\_\_ **No**  
**System of Records:** \_\_\_ Yes  **No**

(Use N/A where appropriate)

1. Department of Defense (DoD) Component: **Missile Defense Agency (MDA).**
2. Name of Information Technology (IT) System: **Command Information Management System (CIMS)**
3. Budget System Identification Number (SNAP-IT Initiative Number): **2032**
4. System Identification Number(s) (IT Registry/Defense IT Portfolio Repository (DITPR)): **ACMDA100/3126**
5. IT Investment (OMB Circular A-11) Unique Identifier (if applicable): **007-97-02-44-02-2023-00-404-142**
6. Privacy Act System of Records Notice Identifier (if applicable): **N/A**
7. OMB Information Collection Requirement Number (if applicable) and Expiration Date: **N/A – No information is collected from the public.**
8. Type of authority to collect information (statutory or otherwise): **N/A – Download directly from SOMARDS (Standard Operating & Maintenance Army Research & Development System) which is a Finance and Accounting Service provided by DFAS & DISA.**
9. Provide a brief summary or overview of the IT system to include:
  - a. Activity/Purpose: **Internal management tool that supports Budget Execution.**
  - b. Present Life-Cycle Phase: **Operations & Support – Sustainment.**
  - c. System Owner (MDA Government functional-area system owner/manager responsible for authorizing and funding the development/acquisition of this system.): **Kevin Miller (MDA/DOBX).**
  - d. System boundaries & interconnections: **Download directly from SOMARDS. Not JFMIP compliant. No feeder systems.**
  - e. Locations of system and components: **Servers (Prod, Dev, Training) are located at: U.S. Army Space & Missile Defense Command (SMDC),**

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**Von Braun Complex (VB1), Building 5220, Redstone Arsenal, AL.  
User interface is web-based so there is no client software.**

- f. Location of system backup: **Stored offsite at: SAIC, 300 Voyager Way, Huntsville, AL 35805.**
  - g. Any other relevant information: **System is owned and maintained by U.S. Army Space & Missile Defense Command (SMDC).**
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- 10. Describe what information in identifiable form will be collected and the nature and source of the information (e.g, names, Social Security Numbers, gender, race, other DoD component IT systems, IT systems from agencies outside DoD, etc.): **No information in identifiable form is collected. The only other information that is downloaded from SOMARDS are Commitment Reference Number (CRN), Element of Resource (EOR), and the amount of each Element of Resource (EOR). Social Security Numbers are included in the information downloaded from SOMARDS, and only visible to the analyst that works with all of MDA's Government Salaries account.**
  - 11. Describe how the information will be collected (e.g., via the Web, via paper-based collection, etc): **Via Electronic File Transfer from existing data file; information will not be collected per se.**
  - 12. Describe the requirement and why the information in identifiable form is to be collected (e.g., to discharge a statutory mandate, to execute an MDA program, etc.): **Information is utilized to manage MDA's Government Salary accounts. It is also used to provide the information for the Special Exhibits for the budget.**
  - 13. Describe how the information in identifiable form will be used (e.g., to verify existing data, etc.): **To make corrections to civilian labor distribution records.**
  - 14. Describe whether the system derives or creates new data about individuals through aggregation: **N/A**
  - 15. Describe with whom the information in identifiable form will be shared, both within the MDA and outside MDA (e.g., with other DoD components, Federal agencies, etc.): **Within MDA: Assistant Director, Budget Execution & Funds Control; outside MDA: Defense Finance & Accounting Service, St. Louis MO.**
  - 16. Describe any opportunities individuals will have to object to the collection of information in identifiable form about themselves or to consent to the specific uses of the information in identifiable form. Where consent is to be obtained, describe the process regarding how the individual is to grant consent: **N/A**

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17. Describe any information that is provided to an individual, and the format of such information (Privacy Act Statement, Privacy Advisory), as well as the means of delivery (e.g., written, electronic, etc.), in regarding the determination to collect the information in identifiable form: **N/A**
  
18. Describe the administrative/business, physical and technical processes and controls adopted to secure, protect and preserve the confidentiality of the information in identifiable form: **Username/password access to SOMARDS via SSL (HTTPS). There are only two employees with access to the labor menu at this time. Electronic report is sent out as needed to all MDA Deputy Directors. SSNs are not included or identified on the report.**
  
19. Identify whether the IT system or collection of information will require a System of Records notice as defined by the Privacy Act of 1974 and as implemented by DoD Directive 5400.11, "DoD Privacy Program," November 16, 2004. If so, and a System Notice has been published in the Federal Register, the Privacy Act System of Records Identifier must be listed in question 6. above. If not yet published, state when publication of the Notice will occur: **System of Records Notice not required. PII not retrieved by individual name or unique identifier.**
  
20. Describe/evaluate any potential privacy risks regarding the collection, use and sharing of the information in identifiable form. Describe/evaluate any privacy risks in providing individuals an opportunity to object/consent, or in notifying individuals. Describe/evaluate further any risks posed by security measures: **Currently MDA has a secure VPN tunnel in place between MDA, SMDC and DISA. The secure link is 164.235.224.79 which is DISA DMZ Cloud that keeps the information inside of the firewall.**
  
21. State classification of information/system and whether the PIA should be published or not. If not, provide rationale. If a PIA is planned for publication, state whether it will be published in full or summary form: **Classification of information/system is sensitive but unclassified (SBU). PIA can be published in full.**

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MDA Internal Points of Contact

Preparing Official

Name: **Gail Ricci**

Title: **Project Lead**

Organization: **MDA Privacy Office (DOCM)**

Work Phone Number: **703-882-6125**

Email: **MDAPrivacyOffice@mda.mil**

MDA System Manager

\* Government functional-area system owner/manager responsible for authorizing and funding the development/acquisition of this system.

Name: [REDACTED]

Title: **Assistant Director Budget Execution & Funds Control**

Organization: **DOBX**

Work Phone Number: [REDACTED]

Email: [REDACTED]

Senior Information Assurance Officer

Name: [REDACTED]

Title: **Assistant Deputy for Information Assurance Computer Network Defense**

Organization: **DOCV**

Work Phone Number: [REDACTED]

Email: [REDACTED]

Chief Privacy Officer

Name: [REDACTED]

Title: **Assistant Deputy CIO Information Management**

Organization: **DOCM**

Work Phone Number: [REDACTED]

Email: [REDACTED]

Reviewing Official:

Name: [REDACTED]

Title: **CIO and Senior Agency Official for Privacy**

Organization: **DOC**

Work Phone Number: [REDACTED]

Email: [REDACTED]